

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II, SECTION 3, SUB-SECTION (i)]

MINISTRY OF AGRICULTURE AND FARMERS WELFARE
(Department of Agriculture and Farmers Welfare)

NOTIFICATION

G.S.R..... (E). - In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Agriculture and Farmers Welfare, Department of Agriculture, Cooperation and Farmers Welfare, Farm Machinery Training and Testing Institute, Group 'B' (Non-Gazetted) Non-Technical Posts Recruitment Rules, 2017 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to Group 'B' (Non-Gazetted) Non-Technical Posts in the Ministry of Agriculture and Farmers Welfare, Department of Agriculture and Farmers Welfare, in the Farm Machinery Training and Testing Institutes, namely:-

1. **Short title and commencement.** - (1) These rules may be called the Ministry of Agriculture and Farmers Welfare, Department of Agriculture and Farmers Welfare, Farm Machinery Training and Testing Institute, Group 'B' (Non-Gazetted) Non-Technical Posts Recruitment Rules, 2024.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application.** - These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. **Number of posts, classification and level in the pay matrix.** - The number of the said posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the aforesaid Schedule.

4. **Method of recruitment, age-limit, qualifications, etc.-** The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule.

5. **Disqualification.** - No person-
(a) who has entered into or contracted a marriage with a person having a spouse living, or
(b) who, having a spouse living, has entered into or contracted a marriage with any person,
shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.** - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard

SCHEDULE

Name of post	Number of post	Classification	Level in the pay matrix	Whether selection post or non-	Age-limit for direct recruits
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(1)	(2)	(3)	(4)	selection post	(6)
Office Superintendent	6* (2024) * Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Ministerial	Level-6 in the pay matrix (Rs. 35400-112400)	Selection	Not applicable

(7)	(8)	(9)	(10)
Not applicable	Not applicable	Two years for promotees	By promotion, failing which by deputation.

In case of recruitment by promotion or deputation / absorption, grades from which promotion or deputation/ absorption to be made
(11)
<p>Promotion:</p> <p>Accountant in level-5 (Rs.29200-92300) in the pay matrix with six years of regular service in the level failing which Accountant with ten years combined regular service as Accountant in level-5(Rs.29200-92300) in the pay matrix and Upper Division Clerk in level-4 (Rs.25500-81100) in the pay matrix failing which Upper Division Clerk in level-4(Rs.25500-81100) in the pay matrix with ten years regular service in the level; or Senior Hindi Typist in level-4(Rs.25500-81100) in the pay matrix with ten years regular service in the level and have successfully completed two to four weeks' training in Establishment or Accounts in Central Government or State Government or Union Territory Administration.</p> <p>Note 1: Eligibility list for Upper Division Clerk and Senior Hindi Typist for promotion shall be prepared with respect to the date of completion by the officers of the prescribed qualifying service in the respective level or post. Note 2: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation: Officers of Central Government or State Government or Union Territory Administration:</p> <p>(A) (i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with six years' service in the level rendered after appointment thereto on a regular basis in the level-5(Rs.29200-92300) in the pay matrix or equivalent in the parent cadre or department; or</p> <p>(iii) with ten years' service in the level rendered after appointment thereto on regular basis in the level-4(25500-81100) in the pay matrix or equivalent in the parent cadre or department;</p> <p>and</p> <p>(B) possessing the following educational qualifications and experience , namely:-</p> <p>Essential:</p> <p>(i) Degree in any discipline from a recognised University;</p>

(ii) One year experience in administration and accounts.

Desirable:

One year experience of Computer application, Data processing and Net Working.

Note 1: the departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall be not eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily, not exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee (for considering promotion) consisting of :- (1) Director, Farm Machinery Training and Testing Institute - Chairman; (2) Under Secretary (Mechanisation and Technology Division), Department of Agriculture and Farmers Welfare - Member; (3) Administrative Officer or Head of the Office of the Farm Machinery Training and Testing Institute - Member.	Consultation with Union Public Service Commission is not necessary.

(1)	(2)	(3)	(4)	(5)	(6)
2.Stenographer Grade I	3* (2024) *Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Ministerial	Level-6 in the pay matrix (Rs. 35400-112400)	Selection	Not applicable

(7)	(8)	(9)	(10)
Not applicable	Not applicable	Two years for promotees	(i)50% by promotion, failing which by deputation including short term contract; (ii)50% by deputation (including short term contract) or absorption

(11)
Promotion:
Stenographers Grade II in level-4 (Rs.25500-81100) in the pay matrix with ten years regular service in the level.
Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.

Deputation(Including short term contract) or Absorption:

Officers holding the post of Stenographer under the Central Government or State Governments or Union Territory Administrations or Public Sector Undertakings or Universities or Recognised Research Institutions or Semi Government or Autonomous Bodies or Statutory organisations-

- (i) holding analogous posts on a regular basis in the parent cadre or department ;or
- (ii) With six years service in the level rendered after appointment thereto on a regular basis in level-5(Rs.29200-92300) in the pay matrix or equivalent in the parent cadre or department; or
- (iii) With ten years service in the level rendered after appointment thereto on a regular basis in level-4(Rs.25500-81100) in the pay matrix or equivalent in the parent cadre or department.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall be not eligible for consideration for appointment by promotion.

Note 2:Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily, not exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.

Note 3: Officers of only the Central Government or State Government or Union Territory Administration shall be eligible for absorption.

(12)	(13)
Group 'B' Departmental Promotion Committee (for considering promotion) consisting of :- (1) Director, Farm Machinery Training and Testing Institute - Chairman; (2) Under Secretary (Mechanisation and Technology Division), Department of Agriculture and Farmers Welfare - Member; (3) Administrative Officer or Head of Office of the Farm Machinery Training and Testing Institute - Member.	Consultation with Union Public Service Commission is not necessary

(1)	(2)	(3)	(4)	(5)
3.Library and Information Assistant	3* (2024) *Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Ministerial	Level-6 in the pay matrix (Rs. 35400-112400)	Not applicable

(6)	(7)
Not exceeding 30 years. (Relaxable for Government Servants upto five years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India(and not the closing date for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir state, Lahaul and Spiti District and Pandi Sub-Division of Chamba District of Himachal Pradesh. Andaman and Nicobar Islands or Lakshdweep).	Essential: (i) Bachleors Degree in Library Science or Library and Information Science of a recognized University or Institute; (ii) Two years professional experience in a Library under Central Government or State Government or Autonomous or statutory organization or Public Sector undertaking or University or Recognised Research or Educational Institution. Desirable: Diploma in Computer Application from a recognised University or Institute. Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 2: The qualifications regarding experience

	are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
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(8)	(9)	(10)	(11)
Not applicable	Two years for direct recruits.	By direct recruitment Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of Central Government holding analogous posts on regular basis in the parent cadre or department and possessing the qualifications prescribed for direct recruits under column(7). (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications).	Not applicable

(12)	(13)
Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of :- (1) Director, Farm Machinery - Chairman; Training and Testing Institute (2) Under Secretary (Mechanisation - Member; and Technology Division), Department of Agriculture and Farmers Welfare (3) Administrative Officer or Head of - Member. the Office of the Farm Machinery Training and Testing Institute	Consultation with Union Public Service Commission is not necessary

[F. No. 13-1/2022-M&T (Admn)]
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